
	Application & CV. Form For Non-Academic Employment		Document No	IU-HR-FR-008E
			Validity Date	
			Revision No	00
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This form is used to provide information about you relative to the position(s) for which you are applying. This completed form and a comprehensive resume, must both be submitted in as required.

Area of Experience:				
Personal Information				
Name & Surname : Sivan Haji Rasul				
Date of Birth: 28/11/1996			Nationality : Iraqi	
Gender: Female			Marital Status: Single	
Contact Information				
Mob Number: +964 750 444 7557			Email : sivan.haji@tiu.edu.iq	
Address/City: Erbil				
Residency position :				
<input checked="" type="checkbox"/> Iraqi Citizen <input type="checkbox"/> Other Countries Citizen				
ID Card Status :				
<input type="checkbox"/> KRG Residence				
<input type="checkbox"/> Temporary ID (one month – three months)				
<input type="checkbox"/> Permanent ID (minimum one year)				
Professional Information				
Last Job Title : Admin Assistant				
Language Skills				
Language	Fluent	Good	Primary	
1-English	•	<input type="checkbox"/>	<input type="checkbox"/>	
2-Arabic	•	<input type="checkbox"/>	<input type="checkbox"/>	
3-Kurdish	•	<input type="checkbox"/>	<input type="checkbox"/>	
Bachelor Degree				
Type of Scale : <input type="checkbox"/> GPA Percentage		The Average of Bachelor Degree : (64)		
Computer Skills				
Skill Title		Level/ Practicing Period		
Microsoft 365				
Application Information				

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What Position at Tishk International University are you applying for: Assist lecturer
Identify the , Department (s) :

What Type of Positions?


☒ Full-time
 ☐ Part-time
 ☐ Temporary

Objectives of the Job Application

I hereby certify that all statements in this application are true and correct to the best of my knowledge, and I agree and understand that any misstatements of material facts herein may cause forfeiture of all rights to any employment with Tishk International University. I also understand that, if selected, I must present documentary evidence to verify my employment eligibility.

Candidate Signature

Date


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PERSONAL DATA		
	Name:	Sivan Haji Rasul
	Date of birth:	28/11/1996
	Address:	Erbil
	Mobile:	+964 750 444 7557
	E-mail:	Sivan.haji@tiu.edu.iq
	Marital Status:	Single

EDUCATION and QUALIFICATIONS	
Year	Degree
2022-2024	Master Degree
2018-2020	Bachelor Degree

WORKING EXPERIENCE		
Year	Place	Title
2022-present	TIU	Admin Assistant

LANGUAGE and COMPUTER SKILLS	
Language Skills	Kurdish- English- Arabic
Computer Skills	Microsoft Office – Adobe Illustrator

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Others	<p>Computer Lab: SPSS lab sessions, dentistry department for three years</p> <p>Organizing committee member for ICUAS, KIFA, Conferences, and Graduation Ceremony Organizing committee for 3 years</p> <p>Attending as exam invigilator</p>
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TRAINING COURSES		
Completing Time	Course title	The institute
2022	Graphic Design	CIS